



APPLICATION FORM
MARK SHEET-cum-PROVISIONAL CERTIFICATE
One-year Diploma Course in Bengali Language (DCBL)

Paste one copy of recent passport size colour photograph

DO NOT STAPLE

1. Roll No. :

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2. Name : _____
3. Mother's name : _____
4. Father's name : _____
5. Email ID : _____
6. Contact No. :

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Marks secured in First Semester Examination								Marks secured in Second Semester Examination							
First Paper			Second Paper			GRAND TOTAL	Result	Third Paper			Fourth Paper			GRAND TOTAL	Result
Assignment	Theory	Total	Assignment	Theory	Total			Project	Theory	Total	Assignment	Theory	Total		

9. Declarations by the applicant:

- (i) I hereby declare have passed both the semester examinations of the One-year Diploma Course in Bengali Language (DCBL) and is eligible to obtain the MARK SHEET-cum-PROVISIONAL CERTIFICATE.
- (ii) I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
- (iii) I understand that in the event of any information being found suppressed/false or incorrect being detected before or after the issue of the MARK SHEET-cum-PROVISIONAL CERTIFICATE, either my application is liable to be cancelled or the concerned certificate shall be declared to be invalid as it was obtained by fraudulent means.
- (iv) I also undertake that I shall abide by the decision, rules and regulations of the Distance Education Centre.

10. Enclosures: Put tick mark (✓), if enclosed

- (i) Mark Sheet of First semester examination (Self-attested photocopy) ()
- (ii) Mark Sheet of Second semester examination (Self-attested photocopy) ()
- (iii) Photo Identity Card (Voter's ID/Aadhar Card/PAN Card - any one) (Self-attested photocopy) ()
- (iv) Two (2) copies recent Passport size color photographs *** DO NOT STAPLE ANY PHOTOGRAPH ()
(one copy to be pasted in the space provided in this form and other copy to be enclosed in an envelope-name and Roll Number be written on the reverse side (white space) of the other copy of the photograph)

Date of submission:

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Signature (in full) of the application

Application Fee: Rs. 200/-

to be paid either in cash or by crossed cheque drawn in favour of:

Distance Education Centre, BUBSOSS; A/c No. 00800110056042 : UCO BANK, SILCHAR.

Application Fee may also be paid through any UPI : QR code is available at the Office.



Instructions to applicants

(not to submit this page)

Notes:

(a) Candidates who have successfully completed the One-year Diploma Course in Bengali Language (DCBL) by passing both the First and Second semester examinations may apply for MARK SHEET-cum-PROVISIONAL CERTIFICATE.

(b) The applicant may submit the **completely filled-up Application Form** either at the Office of the Distance Education Centre, Banga Bhawan, Silchar-1 **or** may send it by post to the following address:

**The Controller of Examinations
Distance Education Centre
Banga Bhawan, Silchar – 788 001.**

(c) The Mark sheet-cum-Provisional Certificate will not be delivered to a student by post/courier service. Applicants must personally collect it from the office of the Distance Education Centre, Banga Bhawan, Silchar – 1. However, they may apply to have it received through authorized person, who must present **Authority Letter** and proper personal identification for both the student and authorized person.

[Form of the Authority Letter is available in this web site](#)

(d) Enclosures:

(i) Mark Sheet of First semester examination

(ii) Mark Sheet of Second semester examination

(iii) Photo Identity Card (Voter's ID/Aadhar Card/PAN Card/Driving License- *any one*)

Self-attested
photocopy

(iv) Two (2) copies recent Passport size color photographs *** DO NOT STAPLE ANY PHOTOGRAPH ***
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